



**INVITATION TO BID**  
**PROCUREMENT OF JANITORIAL SERVICES**  
(ITB – 2017 - 130)

1. The Philippine Science High School – Central Visayas Campus (PSHS-CVisC), thru the **National Expenditures Program (NEP) 2018** and **MOOE Savings** of the GoP, intends to apply the sum of **Two Million Seventy Thousand Sixty Six Pesos and 62/100** (Php 2,070,066.62) only, being the Approved Budget for the Contract (ABC) to payments under the contract for the **PROCUREMENT OF JANITORIAL SERVICES** for CY 2018.

Bids received in excess of the ABC shall automatically be rejected during the bid opening. Scope of work to be undertaken includes provision of qualified janitors within the school premises as stipulated in the Technical Specifications. "Partial Bid" is NOT ALLOWED.

2. The PSHS-CVisC, through its Bids and Awards Committee (BAC), now invites contractors registered with the PhilGEPS and have valid business permits, to apply for eligibility and to bid for the project, **PROCUREMENT OF JANITORIAL SERVICES** for CY 2018. Contract is good for twelve months, implementable starting January 1, 2018 until December 31, 2018.

Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a single contract similar to the Project with a contract amount equivalent to at least 50% of the ABC. Bidders must likewise show capability to complete projects of this nature. The complete description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3. Bidding shall be conducted through Open Competitive Bidding procedures using a non-discretionary "pass/fail" criterion as specified in Rule IX Section 30 - 32 of the Revised Implementing Rules and Regulations (IRR) of the Republic Act (RA) 9184, the "Government Procurement Reform Act".
4. Interested bidders may obtain further information and inspect the Bidding Documents at PSHS-CVisC, Talaytay, Argao, Cebu from Monday-Friday, **8am up to 5pm**, starting **November 13, 2017** until **December 04, 2017**.

**SCHEDULE OF ACTIVITIES**

A complete set of Bidding Documents may be purchased by interested Bidders starting **November 13, 2017**, during office hours, 8am – 5pm from the address stated above and upon payment to the PSHS-CVisC cashier, of a non-refundable fee for the Bidding Documents in the amount of **two thousand five hundred pesos (php2,500.00)** only.

It may also be downloaded free of charge from the website of the PSHS-CVisC and the PhilGEPS, provided that Bidders shall pay the non-refundable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC will hold a **Pre-bid Conference** on **November 21, 2017 (4:00pm)** at the Admin Bldg, PSHS-CVisC, Talaytay, Argao, which shall be open only to all interested parties who have purchased the Bidding Documents.
6. Bids should be delivered to PSHS-CVisC on or before **4:00pm of December 04, 2017**. All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 18.

Bid Opening shall be on **December 04, 2017 at exactly 4:00pm** at the Admin Bldg, PSHS-CVisC, Talaytay, Argao, Cebu. Bids shall be opened in the presence of the Bidders' representatives who choose to attend at the address given below. Late bids shall not be accepted.

7. PSHS-CVisC assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.
8. The PSHS-CVisC reserves the right to accept or reject any bid, annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

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**ARLENE CAHOY-AGOSTO**  
BAC Chairperson