

**PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM
NCE BUDGETARY REQUIREMENTS FORM**

**Requirements: FUND TRANSFER FOR: _____
CONDUCT OF THE _____ PSHSS-NCE**

Date of Examination: _____

A. FOR NCE CARAVAN/CAMPAIGN (Deadline for Submission: _____)

Month	Specific Activity	Budget Class	Item Description	Amount Needed
TOTAL Php				

B. FOR ACTUAL EXAMINATION (Deadline for Submission: _____)

Test Center # and Location	# of Examinees	Travel Expenses			Professional Fee/Honoraria							Representation	Excess Baggage and Portorage	TOTAL	
		Fare	Per diem	Subtotal	Supervising Examiner	Chief Examiner	Room Examiner/ Proctor	Janitor	Marshal	Local School Coordinator	DOST Coordinator				
TOTALS															

C. FOR OTHER EXPENSES

Item	Purpose of Expense	Amount	TOTAL
Communications			
1. Telephone			
2. Mailing/Courier			
3. Cellphone Load			
Supplies and Materials (provide details, if any)			
Rental			
TOTALS			

Prepared by: _____

Reviewed by: _____

Noted by: _____

Registrar

Budget Officer

Accountant

Campus Director