



INVITATION / REQUEST FOR SUBMISSION OF PRICE QUOTATION

Date: February 16, 2016
Reference No.: ITB_NP_SVP_2016-02
Name of Project: Procurement of Courier Services for 10 Computers

Dear Sir/Madam:

The Philippine Science High School – Central Visayas Campus (PSHS-CVisC), through its Bids and Awards Committee, invites potential parties to submit quotation for the procurement of the following item:

Qty	Unit	Specifications/Description	Approved Budget for the Contract	Mode of Procurement
1	lot	Courier Fee (courier services) Item: 10 computer sets (10 boxes cpu, 10 boxes monitors) Estimated volume weights: 191 Declared value: P200,000.00 Shipping term: FOB Destination, Door to Door, freight collect Pick-up point: RPAD Office, PSHS-Main Campus, Diliman, Quezon City	P40,000.00	Negotiated Procurement (small value procurement)

Interested suppliers may submit the attach form duly accomplished and signed on or before February 24, 2016 @ 11:00am in a sealed envelope. Quotation form may be e-mailed at bacsecretariat.cvisc@gmail.com. Please include a photo copy/scanned copy of following documents when submitting the quotation form:

- 1.) DTI or SEC Registration; and
- 2.) Mayor's permit

Price quotation shall be inclusive of the applicable government taxes and shall be valid for a period of sixty (60) calendar days from the deadline of submission of quotations. Partial Bid/Quotations is not allowed.

Any erasures or overwriting shall be valid only if they are signed or initialed by the supplier or his/her duly authorized representative.

PSHS – CVisC reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

For further inquiry, please contact Mr. Paul Isaac Dizon or Mr. Daniel L. Gesoro – BAC secretariat at tel.no.: (032)513-6258.

ARLENE V. CAHOY – AGOSTO
BAC Chairperson