



INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The Philippine Science High School – Central Visayas Campus (PSHS-CVisC), through its Bids and Awards Committee, invites potential bidders to Apply for Eligibility and to Bid for the **Architectural, Engineering Design and Consulting Services** of the hereunder project:

Name of Project : **CONSTRUCTION OF DORMITORY FOR BOYS – ANNEX BUILDING & CONSTRUCTION OF DORMITORY FOR GIRLS – ANNEX BUILDING**

Location of Project : PSHS – CVisC, Talaytay, Argao, Cebu

Approved Budget for the Contract : **Php 2,400,000.00**

Contract Duration : 90 Calendar Days

Project Description: (Architectural, Engineering Design and Consulting Services)

| Name of Project | Funding Source | ABC |
|--|----------------|---------------------|
| Construction of Dormitory for Boys – Annex Building | NEP 2016 | 1,200,000.00 |
| Construction of Dormitory for Girls – Annex Building | NEP 2016 | 1,200,000.00 |
| Total | | 2,400,000.00 |

The design/consulting works include among others, preparation of architectural & engineering design, detailed estimates and bill of quantities, to include construction management/supervision. Bids receive in excess of the ABC shall automatically be rejected at the opening of the financial proposals. Partial Bids are not allowed.

The list of the minimum requirements is indicated in the Eligibility Form. Eligibility of prospective bidders shall be checked using a non-discretionary "pass/fail" criterion. Short listing of eligible consultants will be done based on the following criteria: (a) applicable experience – 50%; (b) qualification of personnel – 30%; and (c) job capacity – 20%. Only those consultants/bidders who are in the shortlist are allowed to purchase bid documents. Bid evaluation procedure to be adopted shall be **QCBE**. Bids whose technical proposals passed the minimum technical rating of 80% shall have its financial proposals opened and evaluated. The technical proposals shall carry 80% in the bid evaluation while the financial proposals shall carry 20%.


All particulars related to the bidding process (Eligibility Screening, Bid Security, Performance Security, Pre-bidding Conference, Evaluation of Bids, Post Qualification and Award of Contract) shall be governed by the pertinent provisions of RA 9184 and its Implementing Rules and Regulation (IRR).

The schedule of activities is as follows:

| | ACTIVITIES | SCHEDULE |
|-----|---|--|
| 1. | Publication/Advertisement | December 22 – 28, 2015 |
| 2. | Submission of Letter of Intent | December 22, 2015 – January 4, 2016 |
| 3. | Issuance of Eligibility Documents | December 22, 2015 – January 4, 2016 |
| 4. | Submission of Eligibility Documents | January 5, 2016 @ 3:00pm ; Eligibility Check: January 5, 2016 @ 3:00pm |
| 5. | Shortlisting of Eligible Bidders | January 5 – 7, 2016 |
| 6. | Issuance of Notice to Short Listed Bidders | January 7, 2016 |
| 7. | Issuance of Bidding Documents to Short Listed Bidders | January 8 – 24, 2016 |
| 8. | Pre-bid Conference | January 12, 2016 @ 3:00pm |
| 9. | Submission and Opening of Bids | January 25, 2016 @ 3:00pm |
| 10. | Bid Evaluation and approval of ranking | January 26 – 29, 2016 |
| 11. | Negotiation with Winning Bidder | February 2, 2016 @ 3:00pm |
| 12. | Post Qualification & BAC Recommendation of Awards | February 3 – 8, 2016 |

The BAC secretariat will issue to prospective bidders Eligibility Documents at PSHS-CVisC, Talaytay, Argao, Cebu upon their submission of a Letter of Intent (LOI), and upon their payment of a non-refundable amount of **Five Hundred Pesos (Php 500.00)** only to the PSHS-CVisC cashier. Only "Short Listed" bidders could secure Bidding Documents from the BAC secretariat upon payment of a non-refundable amount of **Two Thousand Pesos (Php2,000.00)** only. Prospective bidders shall submit bidding documents by dropping it at the designated Bid Box located at the guard table.

PSHS – CVisC reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.


ARLENE Y. CAHOY – AGOSTO
 BAC Chairperson

Date of Posting: December 22 – 28, 2015

ITB- 2016 - 01